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29 December 1961

CENTRAL INTELLIGENCE AGENCY

CENTRAL REFERENCE ADVISORY GROUP

Intelligence Collection Guidance

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1. As you know several steps have already been taken to place CIA in a position to comply with the recommendations of the Joint Study Group dealing with the broad subject of requirements. The work designed to test the concept of the central requirements registry (CRAG [ ] is progress- 25X1A ing on schedule. And [ ] is drafting the report resulting from his fact-finding study of factors bearing on the creation of a central requirements facility (CRAG [ ] These steps relate to JSG recommendations 21 and 22.

2. It is time we took another step, and this we can do without interfering with work already in progress; namely, to begin action on recommendation 23:

"The United States Intelligence Board establish a program for the integration of all collection requirements manuals into a compatible series of coordinated guides; likewise, the creation of integrated requirements guides on a country-to-country basis setting forth the specific collection requirements and responsibilities of each department and agency concerned."

3. A review of intelligence collection guides published by components of the Agency and recent discussions during the review of a DIA intelligence guidance manual have disclosed considerable differences in opinion about what the scope and nature of guidance to collectors should be.

4. I therefore propose that a Working Group on Collection Guidance be organized to draft a collection guidance policy and program, which, when approved, would provide adequate guidance to collectors upon whom the Agency levies requirements.

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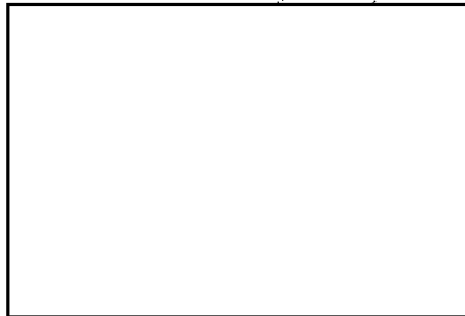
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5. In view of our desire to coordinate with parallel DIA efforts in this field, we would plan to consult DIA before firming up our program. I have notified DIA that we expect to be consulted before they firm up their program.

6. I propose that the Working Group be constituted by naming representatives from the following offices:

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Please call in the name of your representative to this office (extension 5211).

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